

Conditions & Procedure for Artists' Residencies within the Context of International Co-Productions in the Ruhr Area

The scholarship is awarded on the basis of §§ 23, 44 of the State Budget Act. The conditions of the general auxiliary conditions of § 44 State Budget Act for scholarships/grants for the promotion of projects ([ANBest-P](#)) apply.

Application Procedure & Funding Decision

The application by means of an online form is free-of-charge.

After the official submission deadline, all the submitted application data will be retrieved by ecce from the application form and stored digitally on ecce's servers. Furthermore, the application data will be stored in analogue paper-form and the submitted applications are formally reviewed by ecce. The application data is stored for an unlimited period of time for the purposes of further processing and documentation.

In general, the Ministry of Culture and Science, the responsible district government of Arnsberg, and the inspection authorities of the State of North Rhine-Westphalia (NRW) have the right to access all the data available at ecce at any given time.

The application process involves a number of stages:

- 1) An independent jury of experts makes funding recommendations to the Ministry of Culture and Science of North Rhine-Westphalia (MKW) based on the funding applications submitted to ecce. The jury generally consists of five members, comprising regional and international artists, representatives of the cultural administration and cultural institutions. The jury is called up by ecce GmbH.
- 2) After a decision has been made by the Ministry of Culture and Science, the selected artists are notified and they then submit an application for funding per co-production to the responsible district government. In order to reduce additional expenses, the data and forms already submitted online for the funding application are made available by ecce GmbH.
- 3) The binding funding decision will be issued by the responsible district government after the application has been reviewed in terms of funding law. Please note that, despite the approval of the project, no immediate or automatic pay-out of the funding takes place. It is only after the funding decision has become legally-binding, that the approved funds can be called up and paid out. The funds paid must be used within two months or otherwise returned. Further information and the regulations can be found in the terms and conditions of the funding decision.

The Start of the Project

The project to be funded must not have started before the notification of the award decision. As a rule, the start of the project is basically seen to be the partial or complete conclusion of a supply

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contract (e.g. purchase of consumables) or a service contract (e.g. room rentals). Participants should refrain from applying for the planned project before receiving the scholarship approval, unless approval has been given for an early project start.

Duty of Notification

Basically, there is always a duty of notification in accordance with No. 5 of the ANBest-P. In the event of changes to your project in terms of the realisation period, costs or schedule, the district government responsible for you must be informed in advance, or approval should be obtained.

Purchase/Rent

In accordance with the general ancillary provisions (ANBest-P), purchases are only eligible for funding if the costs incurred by renting are higher than those incurred by purchasing. Further details are governed by the provisions of the scholarship award and No. 3 of the ANBest-P.

Obligation to Provide Proof

In accordance with ANBest-P, scholarship recipients are obliged to provide proof of their actual income and expenditure no later than six months after completion of the project (proof-of-use). Further details are set out in the provisions of the scholarship award and the ANBest-P.

Publications/Events

For all events, publications and advertising measures in respect of the funded project, a reference to the funding provided by the Ministry of Culture and Science (MKW) of the State of North Rhine-Westphalia and the processing by ecce GmbH is required, and is to be shown by means of the respective word/image trademark provided.

Documentation

The scholarship recipients agree to contribute to the visibility and transparency of the funding project and to document it in the media. To this end, the materials must be made available to ecce GmbH for publication, stating the originator, no later than four weeks after completion of the project, including the granting of rights. Furthermore, the scholarship recipients will inform ecce GmbH of any media reports and public appearances which take place in connection with the funded project.

Please note the KREATIVCAMPUS.RUHR information on funding.

Form status as at: 24th April 2020; subject to change without notice.

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You can obtain further information from

ecce (european centre for creative economy) GmbH

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D-44137 Dortmund

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